



Douglas Public Schools

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Norman Yvon, Superintendent

Courtney Keegan, Business Manager
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Donna Sousa, Director of Technology
Nealy Urquhart, Director of Student Support Services

DATE: January 20, 2016
TO: Douglas School Committee
FROM: Norman P. Yvon, Superintendent of Schools
RE: FY 2017 Recommended Budget

It is my pleasure to present the Recommended School Department Budget for fiscal year 2017. The contents of this budget represent the funds needed to maintain current levels of services and restore some staffing and services lost in FY 16.

The operating budget request for FY 17 is \$14,602,482. This represents a requested 15.32% increase over the FY 16 final approved operating budget. The FY 17 transportation budget is \$1,242,029 (regular education and special education). This represents a requested 13.67% increase over FY16.

It is understood that the Town appropriation may be significantly below this requested amount and the administration and Committee will work to make all necessary adjustments to this budget when the anticipated Town allocation is known.

As you will see from the information contained in your budget binder, the overall budget breaks down as follows:

Overall Budget Request:	\$14,602,482
Salaries:	\$10,561,601
Non-Salary:	\$ 1,920,693
Special Education Tuitions:	\$ 2,120,188

Specifically, this recommended budget includes the following features:

1. **Increase in Salaries:** This increase represents the negotiated and anticipated salary increases for all current school department employees. Also included are the restoration of positions cut during FY 16 (2 elementary school teachers, 1.4 High School Teachers) and the reclassification of salaries paid from School Choice in FY 16 into the General Fund for FY 17.

Excellence in Education

It is the policy of the Douglas Public Schools not to discriminate on the basis of race, color, gender, religion, national origin, sexual orientation, gender identity, disability, age, or homelessness in its educational programs, services, activities, or employment.

2. **Special Education Costs:** The tuition costs for special education represent the current placements and needs of our students. This does not include funds that may be required for changes throughout the year.

Also included in your binder is information on grants and revolving accounts. We continue to rely on these accounts to provide basic services. Our grants continue to fluctuate and have been reduced over the past several years as state and federal funds have been adjusted.

As you are aware, the Committee is considering many cost savings and revenue generating ideas which include looking at transportation fees, the elimination of athletic transportation, and exploring additional fees and budget cuts.

I want to thank everyone who worked on the development of this recommended budget, particularly Cortney Keegan and all of the administrators and teachers who have provided input and participated in the process. I am privileged to work with colleagues who advocate strongly for their schools, departments, and programs and in the end make important decisions as an administrative team. This process is on-going and the continued work on the budget for FY 17 will require creativity, strategic thinking, and a lot of compromise.

We are grateful to the taxpayers of Douglas for continuing to work within their capacity to support the Public Schools as evidenced by the approval of the school building/renovation projects, and assistance with extraordinary special education costs. With this support and cooperation we will continue to provide the best education possible for our students.

I look forward to our discussions about this recommended budget and our continued work to finalize a budget for FY 17.

Respectfully Submitted,

Norman P. Yvon
Superintendent of Schools

Excellence in Education

FY 2017 SUPERINTENDENT'S PRELIMINARY PROPOSED BUDGET

SCHOOL COMMITTEE MEETING: JANUARY 20, 2016

GENERAL POINTS OF INFORMATION

- THIS IS THE PRELIMINARY PROPOSED BUDGET, LEVEL SERVICE, WITH SOME ADDITIONAL POSITIONS AND INSTRUCTIONAL MATERIALS ADDED. KINDERGARTEN PARAPROFESSIONALS ARE INCLUDED IN THE GENERAL FUND BUDGET AT THIS TIME AS THERE IS THE POSSIBILITY OF THE GRANT NOT BEING APPROVED. REVOLVING FUND REVENUE IS ESTIMATED AND WILL BE UPDATED WHEN INFORMATION BECOMES AVAILABLE
- THIS IS A PRELIMINARY BUDGET "AT THIS POINT IN TIME"
- WE DO NOT HAVE THE FOLLOWING INFORMATION AT THIS TIME:
 1. FY 2017 STATE BUDGET FIGURES (REVENUES AND CHARGES) - CHAPTER 70
 2. FY 2017 TOWN ALLOCATION AMOUNT
 3. OTHER FY 2017 STATE REVENUES:
REGULAR CIRCUIT BREAKER
SCHOOL CHOICE TUITION IN
GRANT ALLOCATION AMOUNTS
FY 2016 CIRCUIT BREAKER-EXTRAORDINARY RELIEF
 4. FY 2016 YEAR END CLOSING AMOUNTS (PARTICULARLY FY 2016 REVOLVING FUND FINAL REVENUES AND YEAR END BALANCES
- THE BUDGET WILL BE ADJUSTED ACCORDINGLY AS WE RECEIVE MORE DEFINITIVE REVENUE INFORMATION, PARTICULARLY THE TOWN'S ALLOCATION FOR THE SCHOOL BUDGET THAT WILL BE USED FOR THE TOWN MEETING APPROPRIATION.
- AS HAS BEEN NECESSARY FOR THE PAST FEW YEARS DUE TO THE FINANCIAL SITUATION, THE BUDGET WILL BE READJUSTED IN AUGUST (AFTER THE FY 2016 BOOKS HAVE BEEN CLOSED AND OTHER INFORMATION IS KNOWN (ALTHOUGH SOME INFORMATION WILL STILL BE PRELIMINARY FROM THE STATE – CIRCUIT BREAKER/SCHOOL CHOICE/GRANTS)
- FY 2017 PROJECTED SALARY FIGURES ARE INCORPORATED THROUGHOUT THE FY 2017 BUDGET. THE FY 2016 APPROVED BUDGET COLUMN INDIVIDUAL SALARY LINES DO NOT HAVE A COLA INCLUDED FOR ANY UNITS EXCEPT CUSTODIAL STAFF. THE PROJECTED COLA FOR ALL OTHER PERSONNEL WAS PLACED IN THE SCHOOL COMMITTEE SALARY ADJUSTMENT LINE AS NEGOTIATIONS WERE NOT FINALIZED UNTIL WELL AFTER THE TOWN MEETING.
- SCHOOL BUDGETS ARE CUSTOMARILY ADJUSTED THROUGHOUT THE ENTIRE FISCAL YEAR AS THINGS CHANGE.

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
DISTRICTWIDE							
10011108	51101	SECRETARY WAGES	1,380.00	1,560	1,560	1,560	SC Meeting Minute preparation
10011108	51201	VIDEO SERVICE WAGES	1,260.00	1,560	1,560	1,560	SC Meeting Video recording
10011108	51000	SALARY/WAGE ADJUSTMENTS	0.00	149,195	31,577	31,577	FY 2016 contractual adjustments were budgeted in this line as we still in negotiations. FY 2017 Projected degree changes
10011108	53000	CONTRACTUAL SERVICES	750.00	800	0	0	Previously, this was budgeted for MASC Policy Updates done in FY 2014/2015.
10011108	53001	ADVERTISING	1,849.50	300	2,138	2,138	School Spring-\$1,838/ Other employment advertising-\$300
10011108	53003	AUDITING	5,000.00	5,000	5,500	5,500	DESE End of Year Report Audit
10011108	53402	PRINTING/MAILING	500.00	600	675	675	DW Postage Machine Rental-\$475/Mailing of notices
10011108	57150	TRAINING AND EDUCATION	314.52	350	1,000	1,000	(2) SC members-MASC Training
10011108	57300	DUES/MEMBERSHIPS	1,850.00	8,050	8,200	8,200	MASC Memberhip-\$4,600/FREC Membership-\$3,600
TOTAL SCHOOL COMMITTEE		12,904.02	167,415	52,210	0	52,210	
10012108	51100	SUPERINTENDENT SALARY	108,578.04	126,250	127,823	127,823	1.0 FTE
10012108	51101	SECRETARY WAGES	55,438.00	55,438	50,875	50,875	1.0 FTE
10012108	53012	TRAINING AND CONFERENCES	175.00	5,085	5,000	5,000	\$2,900 NSIP/\$2,000 MASS/ \$1,000 Other
10012108	54200	OFFICE SUPPLIES	1,184.07	1,341	2,000	2,000	
10012108	55800	FOOD AND FOOD SERVICES	1,178.99	710	710	710	District opening breakfast/ Blackstone Valley Superintendent's meeting/ 1 District meeting
10012108	57100	OTHER SUPPLIES	37.67	50	50	50	
10012108	57100	IN-STATE TRAVEL	1,427.10	0	400	400	
10012108	57150	TRAVEL, MEALS, TOLLS (PD TRAINING)	0.00	1,100	200	200	Legal & other meetings in Boston, etc. - tolls, parking
10012108	57300	DUES/MEMBERSHIPS	0.00	3,570	6,700	6,700	\$1,500 MASS/\$5,000 BI Valley/\$185 Worc. Cty.
TOTAL SUPERINTENDENT		168,018.87	193,544	193,758	0	193,758	
10014108	51100	BUSINESS & OPERATIONS MANAGER SALARY	101,500.00	101,500	103,793	103,793	1.0 FTE
10014108	51110	BUSINESS MANAGER'S ASSISTANT WAGES	56,492.00	56,492	45,788	45,788	1.0 FTE
10014108	51111	BOOKKEEPER WAGES	47,083.28	47,083	48,331	48,331	1.0 FTE
10014108	51505	VEHICLE ALLOWANCE	400.00	400	400	400	Contractual
10014108	51506	TELEPHONE ALLOWANCE	480.00	480	0	0	No longer put in for phone beginning in FY 2016
10014108	53012	TRAINING/CONFERENCES	514.00	900	900	900	MASBO / MCPPO conferences and training
10014108	53402	PRINTING AND MAILING	664.34	0	50	50	Mailings
10014108	54200	OFFICE SUPPLIES	1,469.78	1,807	2,000	2,000	Toner, postage, folders, calculator ribbons & tape, paper, envelopes, other miscellaneous office supplies
10014108	57100	IN-STATE TRAVEL	81.91	0	0	0	
10014108	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	50	50	Tolls, parking
10014108	57300	DUES/MEMBERSHIPS	275.00	300	325	325	MASBO-\$275/\$50 MAPPO
10014108	58501	LEASE PURCHASE OF EQUIPMENT	3,279.54	3,578	3,578	3,578	(1) copier - Business office and Superintendent's office
TOTAL BUSINESS MANAGER		212,239.85	212,540	205,215	0	205,215	
10014302	53002	SPED LEGAL SERVICES	11,846.54	20,000	20,000	20,000	
10014308	53002	LEGAL SERVICES	21,900.00	20,000	20,000	20,000	Includes contract negotiations
TOTAL LEGAL SERVICES		33,746.54	40,000	40,000	0	40,000	
10014508	51100	DIRECTOR OF TECHNOLOGY	73,000.00	73,000	74,649	74,649	1.0 FTE
10014508	51505	VEHICLE ALLOWANCE	400.00	400	400	400	Contractual
10014508	53012	TRAINING/CONFERENCES	0.00	0	500	500	MassCue Conferences
10014508	54200	OFFICE SUPPLIES	909.74	944	1,274	1,274	Postage, toner cartridges, label tape, microfiber cloths for screens, DVD's, batteries, compressed air
10014508	55802	TECHNOLOGY LICENSES	43,766.66	42,753	43,300	43,300	eSPED,SNAP,iPass(\$24,000), MS EES,SchoolWorld/Email Service
10014508	57100	IN-STATE TRAVEL	0.00	0	0	0	
10014508	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	0	0	
10014508	57300	DUES/MEMBERSHIPS	200.00	0	200	200	METAA Membership
TOTAL DIRECTOR OF TECHNOLOGY		118,276.40	117,097	120,323	0	120,323	

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
10021102	51100	DIRECTOR OF STUDENT SERVICES	79,198.35	95,257	97,409	97,409	1.0 FTE
10021102	51101	SPED SECRETARY WAGES	42,386.40	42,386	43,513	43,513	1.0 FTE
10021102	51111	SPED COORDINATOR SALARY	72,479.00	72,479	74,116	74,116	1.0 FTE
10021102	51505	VEHICLE ALLOWANCE	400.00	400	400	400	Contractual
10021102	53012	TRAINING/CONFERENCES	0.00	0	644	644	ASE Conference-\$525-Other Conferences-\$100
10021102	54200	OFFICE SUPPLIES	2,496.03	3,375	5,431	5,431	Postage, Toner, Miscellaneous office supplies
10021102	57100	IN-STATE TRAVEL	0.00	0	250	250	Out of State travel - OOD Placement meetings
10021102	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	200	200	ASE-\$100 & Other-\$100
10021102	57300	DUES/MEMBERSHIPS	450.00	0	300	300	ASE Membership
10021102	58501	LEASE PURCHASE OF EQUIPMENT	0.00	2,800	3,578	3,578	(1) Copier
TOTAL DIRECTOR OF STUDENT SERVICES		197,409.78	216,697	225,841	0	225,841	
10021111	51100	CURRICULUM DIRECTOR SALARY	0.00	0	0	0	
10021111	51505	IN-STATE TRAVEL	200.00	0	0	0	
10021111	54200	CURRICULUM OFFICE SUPPLIES	0.00	0	0	0	
10021111	55802	CURRICULUM SOFTWARE	3,900.00	3,900	4,450	4,450	Rubicon Atlas Curriculum Mapping Software (Grades K-12). Currently, only Grades 6-12
10021111	57300	DUES/MEMBERSHIPS	0.00	1,500	0	0	
TOTAL CURRICULUM DIRECTOR		4,100.00	5,400	4,450	0	4,450	
10023052	51100	SPED TEACHER SALARIES	1,125.00	27,732	22,400	22,400	Special Education Summer School
10023052	57300	DUES/MEMBERSHIPS	0.00	0	4,326	4,326	SWCEC Membership-\$4,100/Summer Dues & Memberships-\$226
TOTAL DW SPED TEACHERS		1,125.00	27,732	26,726	0	26,726	
10023202	51100	DW THERAPIST SALARIES	162,369.13	211,306	171,328	171,328	2.6 FTE's (1.0 FTE Speech Therapist/1.0 FTE Occupational Therapist/.6 FTE Physical Therapist
10023202	51430	HONORARIUM	1,000.00	1,000	1,000	1,000	Contractual
10023202	53008	SPED CONTRACTUAL SERVICES	68,255.62	27,000	39,060	39,060	Vision/Speech/ OT/PT Therapy Contractual
10023202	53201	SPED TUTORING	1,084.24	2,000	5,000	5,000	
10023202	55100	ADAPTIVE EQUIPMENT	522.60	8,257	10,000	10,000	Snug Seat-\$5,985/Freedom Scientific Open Book Scan & Read & Magnifier-\$2,140/Car Seat, Stroller, Safety Rotational Device
TOTAL DW THERAPEUTIC SERVICES		233,231.59	249,563	226,388	0	226,388	
10023302	51110	SPED PARAPROFESSIONAL/ABA WAGES	0.00	42,735	62,922	62,922	Special Education Summer School / Includes Bus Monitors
TOTAL DW SPED PARAPROFESSIONAL/ABA		0.00	42,735	62,922	0	62,922	
10023571	53012	DW PD TRAINING AND CONFERENCE	0.00	0	1,800	1,800	Training for non-core positions not covered by the Title 11A grant.
10023571	57150	TRAVEL, MEALS, TOLLS (PD TRAINING)	0.00	0	200	200	
10023572	53012	DW SPED TRAINING AND CONFERENCE	975.00	0	1,000	1,000	Restraint Training
10023572	57150	SPED TRAVEL, MEALS, TOLLS (PD TRAINING)	0.00	0	100	100	
DW PROFESSIONAL DEVELOPMENT		975.00	0	3,100	0	3,100	
10024302	55100	SPED INSTRUCTIONAL SUPPLIES	685.97	500	1,152	1,152	(60) CPI Workbooks-\$802/(20) Leap Training Workbooks-\$350
TOTAL DW SPED INSTR. SUPPLIES		685.97	500	1,152	0	1,152	
10024511	53008	INSTRUCTIONAL HARDWARE REPAIRS	910.66	2,000	5,000	5,000	Repair of iPads and Chromebooks
TOTAL DW INSTRUCTIONAL HARDWARE		910.66	2,000	5,000	0	5,000	
10027202	53000	SPED TESTING & ASSESSMENT	0.00	9,000	11,500	11,500	Easter Seals Assessments-\$10,000/Other
10027202	55100	SPED EDUCATIONAL SUPPLIES	1,222.93	1,269	5,800	5,800	WISC-V Kits-\$1,724/Touchmath Kits-\$2,118/GORT-V Assessments-\$941/Pearson Clinical Assessments, Pro-Ed Assessments
TOTAL TESTING & ASSESSMENT		1,222.93	10,269	17,300	0	17,300	
10028002	51100	SPED PSYCHOLOGIST SALARY	52,067.01	53,627	54,838	54,838	1.0 FTE
TOTAL DW PSYCHOLOGIST		52,067.01	53,627	54,838	0	54,838	

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
10032008 51100	NURSE SALARY (SUMMER SCHOOL)	0.00	0	6,125		6,125	Special Education Summer School
TOTAL NURSE		0.00	0	6,125	0	6,125	
10032018 53000	PHYSICIAN	3,200.00	3,500	3,500		3,500	Contractual - Required per MGL Chapter 71, section 53
TOTAL PHYSICIAN SERVICES		3,200.00	3,500	3,500	0	3,500	
10033005 53300	HOMELESS TRANSPORTATION	0.00	2,000	2,000		2,000	We are required to provide for and pay for homeless transportation.
TOTAL HOMELESS TRANSPORTATION		0.00	2,000	2,000	0	2,000	
10034008 54900	FOOD AND FOOD SERVICE SUPPLIES	22,514.32	0	0		0	
TOTAL FOOD AND FOOD SERVICE SUPPLIES		22,514.32	0	0	0	0	
10036008 53000	PROFESSIONAL SERVICES	480.00	520	520		520	BeSafe Program
10036008 54000	SUPPLIES	263.44	0	0		0	
TOTAL SCHOOL SECURITY		743.44	520	520	0	520	
10041108 51300	CUSTODIAL OVERTIME	114.42	0	0		0	
TOTAL CUSTODIAL OVERTIME		114.42	0	0	0	0	
10042108 51100	MAINTENANCE OF GROUNDS WAGES	39,818.16	41,384	41,857		41,857	1.0 FTE
10042108 51300	GROUNDKEEPER OVERTIME	2,595.91	0	2,247		2,247	Based on 75 hours
10042108 53008	CONTRACTUAL SERVICES	0.00	15,670	19,237		19,237	Fertilizer application-\$14,077/Irrigation-Winterization/Irrigation Repairs/Mulch Spreader/Street Sweeping
10042108 52700	RENTALS	0.00	200	200		200	Miscellaneous
10042108 54600	GROUND SUPPLIES	634.01	13,990	23,400		23,400	Fuel/Ice melt/Mulch/Field paint/Grass seed/Signs/Clay/Belts,hoses/Traffic paint/Fertilizer/Misc.
10041108 55811	GROUND/CUSTODIAL UNIFORMS	0.00	197	145		145	Contractual footwear, shirts, jacket
TOTAL DW MAINTENANCE OF GROUNDS		43,048.08	71,441	87,086	0	87,086	
10042208 51100	FACILITIES MANAGER SALARY	70,402.00	70,402	71,992		71,992	1.0 FTE
10042208 53012	TRAINING AND CONFERENCES	0.00	2,000	800		800	SDS Training-\$600/Asbestos Awareness Training-\$200
10042208 57100	IN-STATE TRAVEL	355.12	600	600		600	
10042208 57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	0		0	
10042208 57300	DUES/MEMBERSHIPS	210.00	250	300		300	MFAA Membership
TOTAL FACILITIES MANAGER		70,967.12	73,252	73,692	0	73,692	
10041308 52101	ELECTRICITY	0.00	0	5,015	-5,015	0	(2) poles-\$320 and Outdoor lgtng-\$3,715 + 980 = \$4,695. Nonworking lights and ballasts were replaced increasing the cost.
10041308 53400	TELEPHONE	0.00	0	8,316	-8,316	0	
TOTAL UTILITIES		0.00	0	13,331	-13,331	0	
10044008 51110	NETWORK SUPPORT TECH. WAGES	94,560.68	61,436	108,248		108,248	2.5 FTE's- incl. 1.0 FTE new position.(Networks, computers, iPads, Chromebooks, DESE reporting)
10044008 53008	NETWORK CONTRACTUAL SERVICES	3,267.60	4,000	5,000		5,000	Contractual support for computers and phone systems
10044008 53400	TELEPHONE SUPPORT	0.00	1,582	1,582		1,582	Support for NEC Phone System Software
10044008 53405	INTERNET SERVICES	9,906.49	23,800	23,800		23,800	Cable internet for HS 100M / Fiber internet to DES 100MB 30lbs -\$20,800
10044008 55800	NETWORK SUPPLIES	0.00	6,200	9,500		9,500	Hardware replacement/UPS batteries/Network cable tester, Metro Datavac,cable boxes
10044008 55802	TECHNOLOGY/LICENSE SUPPORT	0.00	17,600	20,800		20,800	VMWare supp./Sonnicwall-filtering/CELT DNS hosting/ADMAnr./Aerohive 92/Ltspeed MDM
TOTAL NETWORKING AND TELECOMMUNICATIONS		107,734.77	114,618	168,930	0	168,930	
TOTAL DISTRICTWIDE		1,285,235.77	1,604,450	1,594,407.00	-13,331.00	1,581,076	-1.46%

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
PRIMARY SCHOOL (GRADES PREK, K, 1)							
12122108	51100	PRINCIPAL SALARY	96,003.00	96,003	98,171	98,171	1.0 FTE (Also serves as Curriculum Director, which includes Professional Development and Title 1 Director)
12122108	51101	SECRETARY WAGES	36,254.32	40,841	41,899	41,899	1.0 FTE
12122108	51200	SECRETARIAL SUBSTITUTES	321.75	0	264	264	
12122108	51505	VEHICLE ALLOWANCE	200.00	400	400	400	Contractual
12122108	53012	TRAINING AND CONFERENCES	0.00	0	600	600	CPI Training
12122108	54200	OFFICE SUPPLIES	1,295.84	759	1,300	1,300	Paper, Toner, Folder, Postage, Other Miscellaneous office supplies
12122108	55100	NON-INSTRUCTIONAL HARDWARE	0.00	0	800	800	(1) PC for front office
12122108	55800	NON-INSTRUCTIONAL TECHNOLOGY SUPPLIES	0.00	0	0	0	
12122108	57100	IN-STATE TRAVEL	0.00	0	0	0	
12122108	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	0	0	
12122108	57300	DUES/MEMBERSHIPS	255.00	0	0	0	
TOTAL PRINCIPAL			134,329.91	138,003	143,434	143,434	
12122508	55800	NON-INSTRUCTIONAL TECHNOLOGY SUPPLIES	271.40	500	0	0	
TOTAL NON-INSTRUCTIONAL TECHNOLOGY			271.40	500	0	0	
12123051	51100	TEACHER SALARIES	677,692.02	637,652	747,377	709,371	9.6 FTE's GF (0.5 FTE paid by Preschool Revolving Fund)
12123051	51430	HONORARIUM	7,000.00	9,500	8,000	8,000	Contractual
12123052	51100	SPED TEACHER SALARIES	148,545.99	148,546	151,902	151,902	2.0 FTE's
12123052	51430	HONORARIUM	1,000.00	1,000	1,000	1,000	Contractual
TOTAL TEACHER SALARIES			834,238.01	796,698	908,279	870,273	
12123202	51100	THERAPIST SALARY	24,617.00	25,355	25,928	25,928	0.5 FTE
12123202	53000	SPED CONTRACTUAL SERVICES	187.50	3,200	56,135	56,135	Vision/Speech/ OT/PT Therapy Contractual
TOTAL THERAPEUTIC SERVICES			24,804.50	28,555	82,063	82,063	
12123251	51200	SUBSTITUTES	9,095.00	12,000	12,000	12,000	
12123251	51201	LONG TERM SUBSTITUTES	3,570.00	0	0	0	
12123252	51200	SPED SUBSTITUTES	595.00	500	500	500	
TOTAL SUBSTITUTES			13,260.00	12,500	12,500	12,500	
12123301	51110	PARAPROFESSIONAL /ABA WAGES	26,784.40	86,407	180,234	105,789	6.0 FTE's GF (3.0 FTE's paid by Preschool Revolving Fund)
12123301	51200	PARAPROFESSIONAL/ABA SUBSTITUTES	33.00	0	308	308	28 hours/\$11 per hr.
12123302	51110	SPED PARAPROFESSIONAL/ABA WAGES	89,999.27	93,298	93,665	93,665	5.0 FTE's
12123302	51200	SPED PARAPROFESSIONAL & ABA SUBSTITUTES	2,827.50	0	308	308	
TOTAL PARAPROFESSIONAL/ABA			119,644.17	179,705	274,515	200,070	
12123401	51110	LIBRARY AIDE	4,607.78	4,731	4,788	4,788	0.2 FTE
12123401	54200	LIBRARY OFFICE SUPPLIES	0.00	0	270	270	Labels, protectors, jacket covers, tote tray, storage tub, etc.
TOTAL LIBRARY			4,607.78	4,731	5,058	5,058	
12123571	53005	COURSE REIMBURSEMENT	1,655.00	2,000	2,000	2,000	Contractual
TOTAL PROFESSIONAL DEVELOPMENT			1,655.00	2,000	2,000	2,000	
12124101	55900	TEXTBOOKS	5,781.17	3,949	0	0	
12124101	55901	ENGLISH/ELA	0.00	0	0	0	
12124101	55902	MATH TEXTBOOKS	0.00	4,261	8,000	8,000	(100) Grade 1 Go Math (4) Teacher editions / (100) Kindergarten Go Math (4) Teacher editions
12124101	55903	SCIENCE TEXTBOOKS	0.00	0	6,621	6,621	(40) Grade 1 Interactive Science Textbooks/ (4) Teacher Editions/Textbook classroom materials & Labware kit
12124101	55904	READING TEXTBOOKS	0.00	3,105	0	0	
TOTAL TEXTBOOKS			5,781.17	11,315	14,621	14,621	

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
12124201	53000	PROFESSIONAL AND TECHNICAL SERVICES	0.00	0	0	0	
12124201	58501	LEASE PURCHASE OF EQUIPMENT (COPIERS)	10,651.00	11,254	6,762	6,762	(2) Copiers (1) RISO (Previously SPED office was located at DPS) - 2 up for lease renewal.
INSTRUCTIONAL EQUIPMENT		10,651.00	11,254	6,762	0	6,762	
12124301	55100	INSTRUCTIONAL SUPPLIES	14,486.19	11,108	25,321	25,321	Reading Wonders-\$7,795/Wilson Language-\$1,305/Science, PE, Art, Music-\$4,521/Ink Cartridges, Toner, Paper, Riso \$11,700
12124302	55100	SPED INSTRUCTIONAL SUPPLIES	209.88	200	450	450	
INSTRUCTIONAL SUPPLIES		14,696.07	11,308	25,771	0	25,771	
12124511	55100	INSTRUCTIONAL HARDWARE (CLASSROOM/LAB)	1,200.00	0	16,750	16,750	2 -10pks. Ipads with cases- \$8,300/4-wall mtd. LCD projectors, cart for iPads,bulbs, misc.
12124511	55101	MOBIL DEVICES	0.00	0	0	0	
TOTAL CLASSROOM INSTRUCTIONAL HARDWARE		1,200.00	0	16,750	0	16,750	
12124531	55100	INSTRUCTIONAL HARDWARE (LIBRARY/MEDIA CENTER)	0.00	0	0	0	
TOTAL INSTRUCTIONAL HARDWARE		0.00	0	0	0	0	
12124551	55100	INSTRUCTIONAL SOFTWARE	1,704.10	750	1,250	1,250	Follett Library software-\$750, misc.
12124552	55100	SPED INSTRUCTIONAL SOFTWARE	0.00	200	200	200	Misc. SPED software
INSTRUCTIONAL SOFTWARE		1,704.10	950	1,450	0	1,450	
12127101	51100	GUIDANCE COUNSELOR SALARY	14,671.00	29,343	30,005	30,005	0.4 FTE
TOTAL GUIDANCE		14,671.00	29,343	30,005	0	30,005	
12127202	53000	TESTING & ASSESSMENT	0.00	1,200	3,458	3,458	SPED-\$1,200/Aimsweb K & 1-\$1,430/Dial4 Preschool and Kindergarten Placement Screening-\$828
TOTAL TESTING & ASSESSMENT		0.00	1,200	3,458	0	3,458	
12132008	51100	NURSE SALARY	69,669.00	69,669	71,242	71,242	1.0 FTE
12132008	51200	NURSE SUBSTITUTE	1,060.00	0	140	140	
12132008	51430	HONORARIUM	2,500.00	2,500	2,500	2,500	Contractual
12132008	54000	NURSE SUPPLIES	938.01	1,549	2,409	2,409	
12132008	54200	NURSE OFFICE SUPPLIES	56.65	0	0	0	
TOTAL NURSE		74,223.66	73,718	76,291	0	76,291	
12136008	58500	SECURITY EQUIPMENT	4,703.48	0	0	0	
TOTAL SECURITY		4,703.48	0	0	0	0	
12141108	51100	CUSTODIAL SALARIES	69,761.72	41,385	41,857	41,857	1.0 FTE (1 day shift, 0 night shift -position eliminated in FY2016)
12141108	51200	CUSTODIAL SUBSTITUTES	228.84	0	0	0	
12141108	51300	CUSTODIAL OVERTIME	2,063.57	1,000	1,498	1,498	Based on 50 hours
12141108	54000	CUSTODIAL SUPPLIES	10,466.96	11,955	12,147	12,147	Cleaning supplies, toiletries, and miscellaneous custodial supplies
12141108	55811	CUSTODIAL UNIFORMS	341.11	342	145	145	Contractual footwear, shirts, and jacket
TOTAL CUSTODIAL		82,862.20	54,682	55,647	0	55,647	
12141208	52102	FUEL OIL	0.00	0	26,093	-26,093	15,000 gallons @ 1.7395 per gallon
TOTAL HEATING OF BUILDINGS		0.00	0	26,093	-26,093	0	
12141308	52101	ELECTRICITY	0.00	0	23,458	-23,458	0
12141308	52300	WATER/SEWER	0.00	0	5,455	-5,455	0
12141308	52901	RUBBISH	0.00	0	3,380	-3,380	0
12141308	53400	TELEPHONE	0.00	0	5,620	-5,620	0
TOTAL UTILITIES		0.00	0	37,913	-37,913	0	Includes Recycling Verizon-Regular/Verizon Cell/A T & T

DOUGLAS PUBLIC SCHOOLS
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
12142108	54600 GROUND SUPPLIES	0.00	0	0		0	
TOTAL MAINTENANCE OF GROUNDS		0.00	0	0	0	0	
12142208	52400 BUILDING MAINTENANCE & REPAIRS	21,658.87	16,965	23,150		23,150	Repairs-\$6,000/Faucet & Sink replacements-\$4,400/Maint/Rep. Boiler-\$3,200/Plumbing, Electric, Roof, Gym,Fire Alarm
12142208	54501 BUILDING SUPPLIES	350.38	2,100	2,100		2,100	Plumbing supplies, Filters, Bulbs, Switches, Batteries, Miscellaneous
TOTAL MAINTENANCE OF BUILDINGS		22,009.25	19,065	25,250	0	25,250	
12142258	53000 BUILDING SECURITY	240.00	270	3,240		3,240	DVR Replacement--\$2,500/Two-way radios--\$470/Security Monitoring--\$270
TOTAL BUILDING SECURITY		240.00	270	3,240	0	3,240	
12193002	53200 SPED TUITION TO MA PRIVATE SCHOOLS	0.00	0	0		0	
TOTAL SPED TUITION TO MA PRIVATE SCHOOLS		0.00	0	0	0	0	
TOTAL PRIMARY SCHOOL		1,365,552.70	1,375,797	1,751,100	-176,457	1,574,643	14.45%

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES	
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)			
ELEMENTARY SCHOOL (GRADES 2,3,4,5)								
12222108	51100	PRINCIPAL SALARY	90,900.00	90,900	92,953	92,953	1.0 FTE	
12222108	51101	SECRETARY WAGES	42,630.00	42,387	43,513	43,513	1.0 FTE	
12222108	51200	SECRETARIAL SUBSTITUTES	1,350.25	0	264	264		
12222108	51505	VEHICLE ALLOWANCE	400.00	400	400	400	Contractual	
12222108	53012	TRAINING AND CONFERENCES	0.00	0	1,000	1,000	(1) State or Regional Conference	
12222108	54200	OFFICE SUPPLIES	989.06	4,225	7,042	7,042	Postage-\$1,290/ Binder supplies-\$1,036/Paper, RISO supplies, miscellaneous office supplies	
12222108	57100	IN-STATE TRAVEL	0.00	0	0	0		
12222108	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	0	0		
12222108	57300	DUES/MEMBERSHIPS	604.00	0	609	609	MESPA-\$550/ASCD-\$59	
TOTAL PRINCIPAL			136,873.31	137,912	145,781	0	145,781	
12222108	51904	CO-CURRICULAR STIPENDS	0.00	700	1,129	-1,129	0	Instrumental Music/Band (1/2 with DMS)
TOTAL CO-CURRICULAR			0.00	700	1,129	-1,129	0	
12222508	55800	NON-INSTRUCTIONAL TECHNOLOGY SUPPLIES	0.00	0	0	0	0	
TOTAL NON-INSTRUCTIONAL TECHNOLOGY			0.00	0	0	0	0	
12223051	51100	TEACHER SALARIES	1,565,085.88	1,353,691	1,495,729	1,495,729	20.4 FTE's (including reinstating 2.0 FTE positions)	
12223051	51430	HONORARIUM	18,000.00	18,000	26,500	26,500	Contractual	
12223052	51100	SPED TEACHER SALARIES	185,393.00	189,908	194,197	194,197	3.0 FTE's	
12223052	51430	SPED TEACHER HONORARIUM	0.00	0	0	0		
TOTAL TEACHERS			1,768,478.88	1,561,599	1,716,426	0	1,716,426	
12223202	53000	SPED CONTRACTUAL SERVICES	0.00	6,400	6,592	6,592	6,592	Vision/Speech/T/PT Services-Contractual
TOTAL THERAPEUTIC SERVICES			0.00	6,400	6,592	0	6,592	
12223251	51200	SUBSTITUTES	21,621.25	20,000	20,000	20,000		
12223251	51201	LONG TERM SUBSTITUTES	15,610.00	0	0	0		
12223252	51200	SPED SUBSTITUTES	85.00	500	255	255		
TOTAL SUBSTITUTES			37,316.25	20,000	20,255	0	20,255	
12223301	51110	PARAPROFESSIONALS/ABA WAGES	24,233.07	0	0	0		
12223301	51200	PARAPROFESSIONAL/ABA SUBSTITUTES	315.00	0	0	0		
12223302	51110	SPED PARAPROFESSIONAL/ABA WAGES	155,376.64	170,416	193,694	193,694	10.0 FTE's	
12223302	51200	SPED PARAPROFESSIONAL/ABA SUBSTITUTES	9,758.75	0	10,000	10,000		
TOTAL PARAPROFESSIONAL/ABA			189,683.46	170,416	203,694	0	203,694	
12223401	51110	LIBRARY AIDE	13,282.53	11,828	11,970	11,970	0.8 FTE	
12223401	54200	LIBRARY OFFICE SUPPLIES	0.00	501	719	719	Labels, book supports, frames, miscellaneous	
TOTAL LIBRARY			13,282.53	12,329	12,689	0	12,689	
12223571	53005	COURSE REIMBURSEMENT	4,100.00	10,000	7,000	7,000	Contractual	
TOTAL PROFESSIONAL DEVELOPMENT			4,100.00	10,000	7,000	0	7,000	
12224101	55900	TEXTBOOKS	13,625.22	363	1,251	1,251	(143) Grade 5 Reading Support and Homework	
12224101	55902	MATH TEXTBOOKS	0.00	11,458	15,670	15,670	Go Math for Grade 2 (90), Grade 3 (92), Grade 4 (122), Grade 5 (143)/ and Related Kits	
12224101	55904	READING TEXTBOOKS	0.00	9,831	10,971	10,971	Reading Wonders for Grade 2 (100), Grade 3 (92), Grade 4 (122), Grade 5 (122) / Teacher Editions and workbooks	
12224101	55907	SOCIAL STUDIES TEXTBOOKS	0.00	0	0	0		
TOTAL TEXTBOOKS			13,625.22	21,652	27,892	0	27,892	

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FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds		EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	
12224201	58501 LEASE PURCHASE OF EQUIPMENT (COPIERS)	10,046.59	10,865	11,051		11,051	(3) Copiers (1) RISO - 3 up for lease renewal
TOTAL INSTRUCTIONAL EQUIPMENT		10,046.59	10,865	11,051	0	11,051	
12224301	55100 INSTRUCTIONAL SUPPLIES	25,682.86	22,003	26,864		26,864	Paper-\$6,158/Ink & Toner Cartridges-\$7,067, Riso supplies, Laminating film, Miscellaneous Supplies
12224301	55804 MUSIC SUPPLIES	0.00	228	1,142		1,142	Music K-8 Subscription, Recorder Student Book, (5) Classical guitars, Handbell sets, Notation software, Basic Guitar Book
12224301	55805 GYM SUPPLIES	0.00	1,603	1,144		1,144	Polo sets, Scrimmage vests, Bean Bags, Balls, Miscellaneous Physical Education & Wellness Supplies
12224301	55806 ART SUPPLIES	0.00	1,918	2,119		2,119	Paint-\$1,053/Miscellaneous Art Supplies
12224301	55808 SCIENCE SUPPLES	0.00	2,386	15,930		15,930	Module Kits-Earth & Sun, Energy, Environments,Insects & Plants, Living Systems, Mixtures & Solutions, Motion & Matter, ...
12224302	55100 SPED INSTRUCTIONAL SUPPLIES	39.98	500	2,000		2,000	
TOTAL INSTRUCTIONAL SUPPLIES		25,722.84	28,638	49,199	0	49,199	
12224511	55100 INSTRUCTIONAL HARDWARE (CLASSROOM/LAB)	2,464.00	4,750	6,750		6,750	(100) iPad keyboards-\$4,000/(330) headphones-\$1,000/(50) iPad cables & power adapters-\$1,000/misc.
12224511	55101 MOBIL DEVICES	0.00	0	8,300		8,300	(20) iPads with cases (Additional required for testing)
TOTAL CLASSROOM INSTRUCTIONAL HARDWARE		2,464.00	4,750	15,050	0	15,050	
12224531	55100 INSTRUCTIONAL HARDWARE (LIBRARY/MEDIA CENTER)	0.00	0	0		0	
TOTAL INSTRUCTIONAL HARDWARE		0.00	0	0	0	0	
12224551	55100 INSTRUCTIONAL SOFTWARE	5,164.10	2,660	2,660		2,660	United Streaming-\$1,700/BrainPop/Follett Library Software
12224552	55100 SPED INSTRUCTIONAL SOFTWARE	0.00	200	200		200	
TOTAL INSTRUCTIONAL SOFTWARE		5,164.10	2,860	2,860	0	2,860	
12227101	51100 GUIDANCE SALARY	29,342.99	44,015	45,008		45,008	0.6 FTE
TOTAL GUIDANCE		29,342.99	44,015	45,008	0	45,008	
12227202	53000 TESTING & ASSESSMENT	0.00	4,480	4,655		4,655	\$3,055 General/ \$1,600 SPED
TOTAL TESTING & ASSESSMENT		0.00	4,480	4,655	0	4,655	
12232008	51100 NURSES SALARY	61,978.01	69,669	71,242		71,242	1.0 FTE
12232008	51200 NURSE SUBSTITUTES	3,275.00	0	140		140	
12232008	54000 NURSE SUPPLIES	1,366.33	2,913	2,723		2,723	
12232008	54200 NURSE OFFICE SUPPLIES	0.00	0	0		0	
TOTAL NURSE		66,619.34	72,582	74,105	0	74,105	
12235208	53300 FIELD TRIP TRANSPORTATION	0.00	0	3,200		3,200	
TOTAL OTHER STUDENT ACTIVITIES		0.00	0	3,200	0	3,200	
12241108	51100 CUSTODIAL SALARIES	107,165.14	124,153	125,571		125,571	3.0 FTE's (1 day shift, 2 night shift)
12241108	51300 CUSTODIAL OVERTIME	1,014.67	1,200	2,160		2,160	Based on 70 hours
12241108	54500 CUSTODIAL SUPPLIES	10,795.51	11,852	13,784		13,784	Cleaning supplies, toiletries, and miscellaneous custodial supplies
12241108	55811 CUSTODIAL UNIFORMS	444.73	591	435		435	Contractual footwear, shirts, and jacket
TOTAL CUSTODIAL		119,420.05	137,796	141,950	0	141,950	
12241208	52102 FUEL OIL	0.00	0	40,009	-40,009	0	23,000 gallons @ 1.7395 per gallon
TOTAL HEATING OF BUILDINGS		0.00	0	40,009	-40,009	0	
12241308	52101 ELECTRICITY	0.00	0	83,135	-83,135	0	
12241308	52300 WATER/SEWER	0.00	0	5,850	-5,850	0	
12241308	52901 RUBBISH	0.00	0	3,380	-3,380	0	Includes Recycling
12241308	53400 TELEPHONE	0.00	0	6,261	-6,261	0	Verizon-Regular
TOTAL UTILITIES		0.00	0	98,626	-98,626	0	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
12242208	52400	BUILDING MAINTENANCE & REPAIRS	42,197.68	29,848	32,156	32,156	Repairs-\$8,000/Maint/Rep. Boiler-\$6,000/Elevator Rpr. & Maint.-\$3,178/Plumbing, Electric, Roof, Gym,Fire Alarm
12242208	54501	BUILDING SUPPLIES	1,379.15	2,500	3,600	3,600	Plumbing supplies ,Filters, Bulbs, Switches, Batteries, Keys, Cores, Miscellaneous
TOTAL MAINTENANCE OF BUILDINGS		43,576.83	32,348	35,756	0	35,756	
12242258	53000	BUILDING SECURITY	330.00	720	740	740	2-Way Radios-\$470, Security Monitoring-\$270
TOTAL BUILDING SECURITY		330.00	720	740	0	740	
12242308	52400	EQUIPMENT MAINTENANCE & REPAIRS	665.00	4,200	4,300	4,300	Maintenance of (3) Floor Machines (2)Groomers, (2) Snowblowers, Handtools
12242308	54301	EQUIPMENT MAINTENANCE & REPAIRS	1,835.00	0	0	0	
TOTAL MAINTENANCE OF EQUIPMENT		2,500.00	4,200	4,300	0	4,300	
12293002	53200	SPED TUITION TO MA PRIVATE SCHOOLS	79,346.77	107,060	122,200	122,200	
TOTAL SPED TUITION TO MA PRIVATE SCHOOLS		79,346.77	107,060	122,200	0	122,200	
TOTAL ELEMENTARY SCHOOL		2,547,893.16	2,391,322	2,790,167	-139,764	2,650,403	10.83%

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JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES	
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)			
MIDDLE SCHOOL (GRADES 6,7, 8)								
13122108	51100	PRINCIPAL SALARIES	183,989.00	183,989	188,145	188,145	2.0 FTE's / Principal and Dean of Students	
13122108	51101	SECRETARY WAGES	42,386.40	42,387	44,013	44,013	1.0 FTE	
13122108	51200	SECRETARIAL SUBSTITUTES	618.75	0	264	264		
13122108	51505	VEHICLE ALLOWANCE	800.00	800	800	800	Contractual (2)	
13122108	53012	TRAINING AND CONFERENCES	0.00	0	635	635	MSSAA Summer Institute	
13122108	54200	OFFICE SUPPLIES	4,034.49	1,121	5,040	5,040	Postage-\$1,000/Ink Cartridges, visitor badges, toner, file folders, etc.-\$3,500/Envelopes, hall passes, detention slips-\$540	
13122108	55800	8TH GRADE RECOGNITION	0.00	604	1,265	1,265	Certificate Jackets-\$308/8th Grade Recognition-\$657/Awards-\$300	
13122108	57100	IN-STATE TRAVEL	0.00	0	0	0		
13122108	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	0	800	800	Hotel, miles, meals, tolls for MSSAA Summer Institute	
13122108	57300	DUES/MEMBERSHIPS	945.00	180	835	835	MSSAA-\$540/NELMS-\$295	
TOTAL PRINCIPAL		232,773.64	229,081	241,797	0	241,797		
13122201	51905	CO-CURRICULAR STIPENDS	6,028.20	2,187	5,304	-5,304	0	Band (1/2), Chorus, Yearbook, Student Council, LEGO Robotic Co-Coordinator
TOTAL CO-CURRICULAR		6,028.20	2,187	5,304	-5,304	0		
13122508	55800	NON-INSTRUCTIONAL TECHNOLOGY SUPPLIES	0.00	100	0		0	
TOTAL NON-INSTRUCTIONAL TECHNOLOGY		0.00	100	0	0	0		
13123051	51100	TEACHER SALARIES	1,163,148.97	1,030,448	1,168,139	1,168,139	18.0 FTE's	
13123051	51430	HONORARIUM	5,500.00	5,500	4,000	4,000	Contractual	
13123052	51100	SPED TEACHER SALARIES	224,494.99	232,214	239,335	239,335	3.0 FTE's	
13123052	51430	HONORARIUM	3,052.38	3,000	3,000	3,000	Contractual	
TOTAL TEACHERS		1,396,196.34	1,271,162	1,414,474	0	1,414,474		
13123202	51100	THERAPISTS SALARIES	0.00	0	0	0		
13123202	53201	SPED TUTORING	120.00	10,000	0	0		
TOTAL THERAPEUTIC SERVICES		120.00	10,000	0	0	0		
13123251	51200	SUBSTITUTES	13,987.50	12,000	12,000	12,000		
13123251	51201	LONG TERM SUBSTITUTES	7,957.50	5,000	0	0		
13123252	51200	SPED SUBSTITUTES	85.00	2,000	2,000	2,000		
TOTAL SUBSTITUTES		22,030.00	19,000	14,000	0	14,000		
13123302	51110	SPED PARAPROFESSIONAL /ABA WAGES	201,535.23	223,303	287,270	287,270	13.0 FTE's	
13123302	51200	SPED PARAPROFESSIONAL/ABA SUBSTITUTES	15,510.50	0	10,000	10,000		
TOTAL PARAPROFESSIONAL/ABA		217,045.73	223,303	297,270	0	297,270		
13123401	51100	LIBRARIAN SALARY	47,328.99	0	0	0	Librarian eliminated in FY2016	
13123401	51110	LIBRARY PARAPROFESSIONAL	0.00	16,509	17,651	17,651	1.0 FTE	
13123401	51430	HONORARIUM	2,000.00	2,000	0	0		
13123401	54200	LIBRARY OFFICE SUPPLIES	0.00	212	621	621	Folders, Bookmarks, Labels, Protectors, Posters, etc.	
TOTAL LIBRARY		49,328.99	18,721	18,272	0	18,272		
13123571	53005	COURSE REIMBURSEMENT	10,407.50	15,000	12,000	12,000	Contractual	
13123572	53005	SPED COURSE REIMBURSEMENT	0.00	0	0	0		
TOTAL PROFESSIONAL DEVELOPMENT		10,407.50	15,000	12,000	0	12,000		

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
13124101	55900	TEXTBOOKS	4,745.33	0	0	0	
13124101	55901	ENGLISH/ELA TEXTBOOKS	1,651.05	0	0	0	
13124101	55902	MATH TEXTBOOKS	0.00	5,663	0	0	
13124101	55903	SCIENCE TEXTBOOKS	0.00	0	0	0	
13124101	55904	READING TEXTBOOKS	0.00	0	0	0	
13124101	55905	WORLD LANGUAGE TEXTBOOKS	0.00	0	0	0	
13124101	55906	RELATED ARTS TEXTBOOKS	0.00	0	0	0	
TOTAL TEXTBOOKS		6,396.38	5,663	0	0	0	
13124151	55500	LIBRARY BOOKS & PERIODICALS	1,345.89	437	1,500	1,500	
TOTAL LIBRARY BOOKS & PERIODICALS		1,345.89	437	1,500	0	1,500	
13124201	53000	PROF/TECH INSTRUCTIONAL EQUIPMENT	0.00	0		0	
13124201	58501	LEASE PURCHASE OF EQUIPMENT (COPIERS)	11,550.81	10,955	10,955	10,955	(3) Copiers (1) RISO
TOTAL INSTRUCTIONAL EQUIPMENT		11,550.81	10,955	10,955	0	10,955	
13124301	55100	GENERAL INSTRUCTIONAL SUPPLIES	11,934.74	16,235	18,889	18,889	Ink Cartridges, Toner, Paper, Riso supplies, Laminating film, Miscellaneous
13124301	55804	MUSIC SUPPLIES	277.98	251	250	250	General Music Supplies
13124301	xxxxx	MATH SUPPLIES	0.00	0	3,062	3,062	IXL Math Instructional Curriculum-\$2,391/Math homework & Practice workbooks-\$671
13124301	xxxxx	ENGLISH SUPPLIES	0.00	0	2,692	2,692	IXL ELA Instructional Curriculum-\$2,392/(30) Novels-\$300
13124301	55805	GYM SUPPLIES	5,634.89	500	2,338	2,338	(4) Gymnastics Mats-\$1,720/Jump Ropes, Aerobic Cords/ Basketballs
13124301	55806	ART SUPPLIES	3,899.42	2,501	2,500	2,500	Miscellaneous Art Supplies
13124301	55807	WORLD LANGUAGE SUPPLIES	0.00	0	0	0	
13124301	55808	SCIENCE SUPPLIES	0.00	2,803	1,243	1,243	(6) Electronic Balance Scales (replacing old ones), Modeling Clay, Aprons, Miscellaneous
13124301	55813	TECHNOLOGY/ENGINEERING SUPPLIES	0.00	916	1,654	1,654	Aprons, (2) STEM Solar Car Design Kit, Safety Goggles, Other Miscellaneous
13124302	55100	SPED INSTRUCTIONAL SUPPLIES	0.00	400	800	800	
TOTAL INSTRUCTIONAL SUPPLIES		21,747.03	23,606	33,428	0	33,428	
13124511	55100	INSTRUCTIONAL HARDWARE (CLASSROOM/LAB)	3,762.87	5,825	8,550	8,550	(100) iPad keyboards-\$4,000/(1) iPad cables & adaptors-\$2,000 (330) headphones / cables, printer, misc.
13124511	55101	MOBIL DEVICES (RENTALS & LEASES)	0.00	0	8,300	8,300	(20) iPads and cases
TOTAL CLASSROOM INSTRUCTIONAL HARDWARE		3,762.87	5,825	16,850	0	16,850	
13124531	55100	INSTRUCTIONAL HARDWARE (LIBRARY/MEDIA CENTER)	0.00	0	0	0	
TOTAL INSTRUCTIONAL HARDWARE		0.00	0	0	0	0	
13124551	55100	INSTRUCTIONAL SOFTWARE	5,020.50	5,540	4,110	4,110	Discovery Ed-\$1,700/JOGNOG License-\$1,000/Follett Library SW/RazKids, Learning A-Z, Brainpop
13124552	55100	SPED INSTRUCTIONAL SOFTWARE	0.00	200	200	200	
TOTAL INSTRUCTIONAL SOFTWARE		5,020.50	5,740	4,310	0	4,310	
13127101	51100	GUIDANCE SALARIES	73,356.00	73,356	75,013	75,013	1.0 FTE
13127101	54200	GUIDANCE OFFICE SUPPLIES	0.00	0	227	227	
TOTAL GUIDANCE		73,356.00	73,356	75,240	0	75,240	
13127202	53000	TESTING & ASSESSMENT PROF. CONSULTANTS	0.00	0	0	0	
13127202	54000	TESTING & ASSESSMENT SUPPLIES	0.00	0	0	0	
TOTAL TESTING & ASSESSMENT		0.00	0	0	0	0	
13132008	51100	NURSES SALARY	58,601.00	61,978	63,378	63,378	1.0 FTE
13132008	54000	NURSE SUPPLIES	1,575.31	2,614	2,570	2,570	
13132008	54200	NURSE OFFICE SUPPLIES	0.00	0	0	0	
TOTAL NURSE		60,176.31	64,592	65,948	0	65,948	

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					(School Choice, Preschool, Circuit Breaker, Athletic, Music)			
13135108	51101	ATHLETIC DIRECTOR STIPEND	2,760.00	0	4,516	-4,516	0	
13135108	51401	ATHLETIC COACH STIPENDS	2,760.00	0	12,986	-12,986	0	
13135108	52700	ATHLETIC RENTALS & LEASES	229.52	0	0	0	0	
13135108	53300	ATHLETIC TRANSPORTATION	1,221.00	0	5,200	-5,200	0	Fall Cross Country-\$1,600/Winter Basketball-\$2,400/Spring Track & Field-\$1,200
13135108	53009	ATHLETIC OFFICIALS STIPENDS	1,471.00	0	1,692	-1,692	0	
13135108	54000	ATHLETIC SUPPLIES	3,158.42	0	0	0	0	
13135108	57300	ATHLETIC DUES & MEMBERSHIPS	185.00	0	400	-400	0	Entry Fees Cross Country and Cheerleading
TOTAL ATHLETICS			11,784.94	0	24,794	-24,794	0	
13135208	53300	FIELD TRIP TRANSPORTATION	150.00	0	500	0	500	Transportation to WPI Science Fair Regionals
13135208	55800	LEGO ROBOTIC SUPPLIES	933.00	0	1,000	0	1,000	Kit, Tee shirts, Competition Fees
13135208	55804	BAND/CHORUS SUPPLIES	0.00	1,551	743	-296	447	Saxophone and Clarinet Reeds/Various Band Sets and Scores
13135208	57300	DUES/MEMBERSHIPS	0.00	120	220	0	220	Middle Level Student Council. Winter Cheerleading, Middle Level Athletics/Registration Geography Bee
TOTAL OTHER STUDENT ACTIVITIES			1,083.00	1,671	2,463	-296	2,167	
13141108	51100	CUSTODIAL SALARIES	103,240.07	116,531	117,858	0	117,858	3.0 FTE's (1 day shift, 2 night shift)
13141108	51300	CUSTODIAL OVERTIME	1,423.38	1,200	2,137	0	2,137	Based on 70 hours
13141108	54500	CUSTODIAL SUPPLIES	11,803.82	10,971	12,544	0	12,544	Cleaning supplies, toiletries, and miscellaneous custodial supplies
13141108	55811	CUSTODIAL UNIFORMS	488.72	591	435	0	435	Contractual footwear, shirts, and jacket
TOTAL CUSTODIAL			116,955.99	129,293	132,974	0	132,974	
13141208	52102	FUEL OIL	0.00	0	40,009	-40,009	0	23,000 gallons @ 1.7395 per gallon
TOTAL HEATING OF BUILDINGS			0.00	0	40,009	-40,009	0	
13141308	52101	ELECTRICITY	0.00	0	94,148	-94,148	0	
13141308	52300	WATER/SEWER	0.00	0	4,730	-4,730	0	
13141308	52901	RUBBISH	0.00	0	3,380	-3,380	0	Includes Recycling
13141308	53400	TELEPHONE	0.00	0	6,044	-6,044	0	Verizon-Regular
TOTAL UTILITIES			0.00	0	108,302	-108,302	0	
13142208	52400	BUILDING MAINTENANCE & REPAIRS	22,970.88	31,128	38,162	0	38,162	Repairs-\$8,000/Maint/Rep. Boiler-\$7,730/Elevator Rpr. & Maint.-\$6,327/Plumbing, Electric, Roof, Gym, Fire Alarm
13142208	54501	BUILDING SUPPLIES	1,204.60	25,373	3,400	0	3,400	Plumbing supplies, Filters, Bulbs, Switches, Batteries, Keys, Cores, Miscellaneous
TOTAL MAINTENANCE OF BUILDINGS			24,175.48	56,501	41,562	0	41,562	
13142258	53000	BUILDING SECURITY	0.00	720	740	0	740	2-Way Radios-\$470, Security Monitoring-\$270
TOTAL BUILDING SECURITY			0.00	720	740	0	740	
13142308	52400	EQUIPMENT REPAIRS & MAINTENANCE	2,000.00	0	300	0	300	(2) Floor Machines
TOTAL MAINTENANCE OF EQUIPMENT			2,000.00	0	300	0	300	
13193002	53200	SPED TUITION TO MA PRIVATE SCHOOLS	54,771.12	157,045	387,951	0	387,951	
TOTAL SPED TUITION TO MA PRIVATE SCHOOLS			54,771.12	157,045	387,951	0	387,951	
TOTAL MIDDLE SCHOOL			2,328,056.72	2,323,958	2,950,443.00	-178,705.00	2,771,738	19.27%

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					(School Choice, Preschool, Circuit Breaker, Athletic, Music)			
HIGH SCHOOL (GRADES 9, 10, 11, 12)								
14022108	51100	PRINCIPAL SALARIES	194,407.13	198,069	202,543	202,543	2.0 FTE's - Principal & Assistant Principal	
14022108	51101	SECRETARY WAGES	68,469.11	69,005	70,333	70,333	2.0 FTE's	
14022108	51505	VEHICLE ALLOWANCE	800.00	800	800	800	Contractual (2)	
14022108	53000	CONTRACTUAL SERVICES	0.00	0	5,000	5,000	NEASC- Cost for various costs associated with NEASC (Will need to move some funds to other appropriate account #'s)	
14022108	53012	TRAINING & CONFERENCES	0.00	3,398	3,500	3,500	NEASC/MSSAA/National Conferences	
14022108	54200	OFFICE SUPPLIES	4,121.28	7,750	7,800	7,800	Postage, Toner, Sign-in books, Miscellaneous	
14022108	58501	FURNITURE/FIXTURES	0.00	0	3,200	3,200	(4) Desk chairs	
14022108	55100	NON INSTRUCTIONAL HARDWARE	0.00	1,000	0	0		
14022108	55800	AWARDS	1,882.26	2,600	2,700	2,700	Underclassmen Awards/Diplomas/Nixson Awards for Valedictorian & Salutatorian	
14022108	55801	GRADUATION SUPPLIES	2,219.86	3,750	8,000	8,000	National Honor Society-\$1,564/PA System-\$500/Program paper-\$600/Ink-\$650/Misc. / Purchase of Additional Staging-\$3,578	
14022108	57100	IN-STATE TRAVEL	99.00	100	0	0		
14022108	57150	TRAVEL, MEALS, TOLLS (TRAINING)	0.00	1,500	1,700	1,700	NEASC/MSSAA/National Conferences	
14022108	57300	DUES/MEMBERSHIPS	5,200.00	5,630	6,250	6,250	MSSAA/NASSP/MSSAA-Nat'l. Honor Society & Student Activity/NEASC-\$3,245/WOCOMAL-Math Teams/NEACAC-Guid./CMSSA	
TOTAL PRINCIPAL			277,198.64	293,602	311,826	0	311,826	
14022201	51904	DEPARTMENT CHAIR STIPENDS	23,046.00	16,398	25,407	25,407	9 Department Chairs @ \$2,823 each. Also includes proposed Special Education Department Chair position.	
14022201	51905	CO-CURRICULAR STIPENDS	36,240.78	12,793	40,940	-12,250	28,690	All Co-Curriculars in Appendix C of Teacher's Contract (Advisors, Band, Chorus, etc.)
TOTAL CO-CURRICULAR			59,286.78	29,191	66,347	-12,250	54,097	
14023051	51100	TEACHER SALARIES	2,294,349.95	1,982,789	2,248,936	2,248,936	32.8 FTE's (incl the restoration of 2.4 FTE positions - Math (0.4) English (1.0), and Physical Education & Wellness (1.0)	
14023051	51430	HONORARIUM	15,500.00	13,500	15,000	15,000	Contractual	
14023052	51100	SPED TEACHER SALARIES	222,153.01	237,362	244,868	244,868	4.0 FTE's	
14023052	51430	HONORARIUM	0.00	0	0	0		
TOTAL TEACHERS			2,532,002.96	2,233,651	2,508,804	0	2,508,804	
14023202	53000	SPED CONTRACTUAL SERVICES	32,124.64	3,605	146,925	146,925	Transitional Services for (4) students (ages 18-22) - Alternatives/Horace Mann, Other	
14023202	53201	SPED TUTORING SERVICES	4,975.76	15,000	40,500	40,500	Tutoring- 6 Students	
TOTAL THERAPEUTIC SERVICES			37,100.40	18,605	187,425	0	187,425	
14023251	51200	SUBSTITUTES	20,554.00	18,000	18,000	18,000		
14023251	51201	LONG TERM SUBSTITUTES	7,920.00	2,500	0	0		
14023252	51200	SPED SUBSTITUTES	0.00	500	2,000	2,000		
TOTAL SUBSTITUTES			28,474.00	21,000	20,000	0	20,000	
14023302	51110	SPED PARAPROFESSIONAL/ABA WAGES	147,619.59	172,762	208,145	208,145	11.0 FTE's	
14023302	51200	SPED PARAPROFESSIONAL/ABA SUBSTITUTES	9,773.50	0	5,000	5,000		
TOTAL PARAPROFESSIONAL/ABA			157,393.09	172,762	213,145	0	213,145	
14023401	51100	LIBRARIAN SALARY	82,140.00	78,950	80,663	80,663	1.0 FTE	
14023401	51430	HONORARIUM	0.00	0	2,000	2,000	Contractual	
TOTAL LIBRARY			82,140.00	78,950.00	82,663	0	82,663	
14023571	53005	COURSE REIMBURSEMENT	7,129.50	14,000	14,000	14,000	Contractual	
14023572	57150	SPED TRAINING & EDUCATION	0.00	0	0	0		
TOTAL PROFESSIONAL DEVELOPMENT			7,129.50	14,000	14,000	0	14,000	

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					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
14024101	55100	TEXTBOOKS	50,659.40	0	0	0	
14024101	55901	ENGLISH/ELA TEXTBOOKS	0.00	4,217	6,000	6,000	Vocabulary for (3) Grades
14024101	55902	MATH TEXTBOOKS	0.00	3,388	8,600	8,600	(30) Precalculus Textbooks-\$5,200/(44) Precalculus E-Books-\$3,310
14024101	55903	SCIENCE TEXTBOOKS	0.00	4,001	4,525	4,525	(30) Earth Science Textbooks-\$4,000 / Science Technology Textbook Software Subscription-\$525
14024101	55904	READING TEXTBOOKS	0.00	0	0	0	
14024101	55905	WORLD LANGUAGE TEXTBOOKS	0.00	7,508	7,500	7,500	Spanish Textbooks and associated Workbooks
14024101	55906	RELATED ARTS TEXTBOOKS	0.00	0	4,700	4,700	
14024101	55907	HISTORY TEXTBOOKS	0.00	38,658	50,000	50,000	(197) World Patterns of Interaction-\$18,055/(255) The Americans -\$23,970/(90) American Government textbooks-\$7,963
14024101	XXXXX	AP TEXTBOOKS	0.00	0	21,500	21,500	(51) Math-\$7,650 / (50) Science-\$7,500 / (30) History-\$3,600 / (20) World Language-\$2,200 + Shipping
TOTAL TEXTBOOKS		50,659.40	57,772	102,825	0	102,825	
14024151	55500	LIBRARY BOOKS & PERIODICALS	0.00	2,500	2,500	2,500	
TOTAL LIBRARY BOOKS & PERIODICALS		0.00	2,500	2,500	0	2,500	
14024201	55805	GYM INSTRUCTIONAL EQUIPMENT	0.00	3,798	0	0	
14024201	58501	LEASE PURCHASE OF EQUIPMENT (COPIERS)	9,535.55	9,754	10,255	10,255	(4) Copiers - 2 up for lease renewal
TOTAL INSTRUCTIONAL EQUIPMENT		9,535.55	13,552	10,255	0	10,255	
14024301	55100	GENERAL INSTRUCTIONAL SUPPLIES	10,968.34	17,500	16,500	16,500	(125) Binding for Books-\$1,271/Paper, Ink Cartridges, Toner, Laminate, Miscellaneous
14024301	55800	TECHNOLOGY SUPPLIES	0.00	0	0	0	
14024301	55803	INDUSTRIAL ARTS SUPPLIES	5,872.30	7,000	7,800	7,800	(20) AutoCad Comprehensive-\$1,700/Industrial Arts & Engineering-\$5,977
14024301	55804	MUSIC SUPPLIES	1,096.99	2,500	4,000	4,000	Instruments-\$2,156/Recording Studio Upgrade to Sonar X3-\$1,169/ Repairs-\$250, Miscellaneous
14024301	55805	PHYSICAL EDUCATION/HEALTH/WELLNESS	5,271.28	4,110	23,432	23,432	Proj Adventure-\$13,000/ Health 101-\$3,000/Gym & Archery Supp-\$3,000/New Wellness Supplies-\$4,000/CPR Manikins-\$432
14024301	55806	ART SUPPLIES	2,141.99	2,500	4,500	4,500	Visual Art Supplies-\$4,250/Kiln Repairs-\$250
14024301	55807	WORLD LANGUAGE SUPPLIES	0.00	0	0	0	
14024301	55808	SCIENCE SUPPLIES	2,920.76	3,500	5,000	5,000	Lab Materials and Miscellaneous Science
14024301	55809	AP SUPPLIES	2,366.65	2,500	5,000	5,000	Materials for Lab Sciences/Calculators and other materials for AP Math/Miscellaneous (study guides & Teacher Editions)
14024301	55810	FAMILY CONSUMER SCIENCE SUPPLIES	2,759.43	3,968	5,000	5,000	Food Supplies-\$2,000/New Babies-\$1,781/Miscellaneous
14024301	55812	TV PRODUCTION SUPPLIES	4,083.06	2,000	2,000	2,000	(25) Pinnacle Studio 18 Ultimate (academic license)-\$1,150/Miscellaneous Supplies
14024302	55100	SPED INSTRUCTIONAL SUPPLIES	0.00	2,607	908	908	
TOTAL INSTRUCTIONAL SUPPLIES		37,480.80	48,185	74,140	0	74,140	
14024511	55100	INSTRUCTIONAL HARDWARE (CLASSROOM/LAB)	16,322.18	4,700	9,700	9,700	(4) Repl LCD Projectors-\$4,000/ Computer Lab-\$3,000/Replace Chromebook power cords-\$700 / (1) Computer-TV Prod-\$2,000
14024511	55101	MOBIL DEVICES (RENTALS & LEASES)	40,799.38	40,800	42,300	42,300	Chromebooks 3rd year lease payment \$40,800/\$1,500 replacement of missing Chromebooks at lease end
TOTAL CLASSROOM INSTRUCTIONAL HARDWARE		57,121.56	45,500	52,000	0	52,000	
14024531	55100	INSTRUCTIONAL HARDWARE (LIBRARY/MEDIA CENTER)	0.00	0	0	0	
TOTAL INSTRUCTIONAL HARDWARE		0.00	0	0	0	0	
14024551	55100	INSTRUCTIONAL SOFTWARE	10,967.00	14,325	13,625	13,625	(25) Seats VHS-\$7,500/(5) Seats VHS seminars-\$3,250/United Streaming-\$2,300/iSupport Learning/Follett
14024552	55100	SPED INSTRUCTIONAL SOFTWARE	0.00	200	0	0	
TOTAL INSTRUCTIONAL SOFTWARE		10,967.00	14,525	13,625	0	13,625	
14027101	51100	GUIDANCE SALARIES	147,465.00	142,649	150,120	150,120	2.0 FTE's - Guidance Director & Guidance Counselor
14027101	51101	SECRETARY WAGES	43,386.40	43,386	44,513	44,513	1.0 FTE
14027101	51430	HONORARIUM	2,000.00	2,000	2,000	2,000	Contractual
14027101	52700	RENT/LEASE	0.00	0	0	0	
14027101	54200	OFFICE SUPPLIES	4,598.96	3,265	6,090	6,090	Naviance College & Career(Yr.2)-\$2,795 (prev. paid by Grant)/Postage, Toner, College Fair Rentals, College Brd, Screening
14027101	54900	FOOD & FOOD SERVICE SUPPLIES	164.90	0	160	160	Honor Roll Program Food Supplies
TOTAL GUIDANCE		197,615.26	191,300	202,883	0	202,883	

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					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
14027202	53000 TESTING & ASSESSMENT	0.00	860	9,690		9,690	Includes \$8,720 for PSAT Tests for Sophmores (109 X \$80)
14027202	55100 TESTING & ASSESSMENT SUPPLIES	0.00	0	0		0	
TOTAL TESTING & ASSESSMENT		0.00	860	9,690	0	9,690	
14028002	51100 PSYCHOLOGIST SALARY	79,977.00	79,977	81,783		81,783	1.0 FTE
14028002	51430 HONORARIUM	1,000.00	1,000	1,000		1,000	Contractual
TOTAL PSYCHOLOGIST		80,977.00	80,977	82,783	0	82,783	
14032008	51100 NURSES SALARY	69,669.00	69,669	71,242		71,242	1.0 FTE
14032008	51200 NURSE SUBSTITUTES	1,580.00	0	140		140	
14032008	51430 HONORARIUM	0.00	0	1,000		1,000	Contractual
14032008	54000 NURSE SUPPLIES	1,755.24	4,236	1,750		1,750	
14032008	54200 NURSE OFFICE SUPPLIES	8.74	0	0		0	
TOTAL NURSE		73,012.98	73,905	74,132	0	74,132	
14035108	51100 ATHLETIC DIRECTOR SALARY	11,500.00	0	13,500	-13,500	0	
14035108	51401 COACHES STIPENDS	90,320.24	0	103,875		103,875	
14035108	52700 RENT/LEASE	229.52	0	2,100	-2,100	0	
14035108	53009 OFFICIALS STIPENDS	27,630.00	0	27,169		27,169	
14035108	53010 POLICE DETAIL	2,960.00	0	3,600	-900	2,700	
14035108	53300 ATHLETIC TRANSPORTATION	16,794.00	0	56,850	-56,850	0	
14035108	54000 ATHLETIC SUPPLIES	13,647.80	0	23,000	-23,000	0	
14035108	57300 DUES/MEMBERSHIPS	8,815.00	0	14,650	-14,650	0	
TOTAL ATHLETICS		171,896.56	0	244,744	-111,000	133,744	
14035208	53300 FIELD TRIP TRANSPORTATION	3,805.00	3,500	3,360		3,360	Math Teams-\$1,680/Chorus-\$880/Student Activity-\$800
14035208	55800 BAND/CHORUS SUPPLIES	2,137.15	1,850	3,000		3,000	Choral Sheets, Festivals, Auditions, InstrumentRepairs
14035208	57600 OTHER EXPENDITURES (STUDENT/ADVISOR FEES)	2,005.00	1,600	2,500		2,500	Stud. Part. in CDMMEA ASCD Reg. & Conference/MSSAA & MASC Annual Conf./Art All State/American Region Mathematics, etc.
TOTAL STUDENT ACTIVITIES		7,947.15	6,950	8,860	0	8,860	
14041108	51100 CUSTODIAL SALARIES	118,316.67	123,067	124,482		124,482	3.0 FTE's (1 day shift, 2 night shift)
14041108	51200 CUSTODIAL SUBSTITUTES	6,765.12	0	0		0	
14041108	51300 CUSTODIAL OVERTIME	2,167.89	2,000	2,090		2,090	Based on 70 hours
14041108	54500 CUSTODIAL SUPPLIES	21,353.54	20,379	22,578		22,578	Cleaning supplies, toiletries, and miscellaneous custodial supplies
14041108	55811 CUSTODIAL UNIFORMS	501.42	591	435		435	Contractual footwear, shirts, and jacket
TOTAL CUSTODIAL		149,104.64	146,037	149,585	0	149,585	
14041208	52102 FUEL OIL	115,030.57	0	52,185	-52,185	0	30,000 gallons @ 1.7395 per gallon
TOTAL HEATING OF BUILDINGS		115,030.57	0	52,185	-52,185	0	
14041308	52101 ELECTRICITY	0.00	0	139,084	-139,084	0	
14041308	52300 WATER/SEWER	0.00	0	31,500	-31,500	0	
14041308	52901 RUBBISH	0.00	0	6,269	-6,269	0	Includes Recycling
14041308	53400 TELEPHONE	3,580.00	0	6,729	-6,729	0	Verizon-Regular
TOTAL UTILITIES		3,580.00	0	183,582	-183,582	0	
14042208	52400 BUILDING MAINTENANCE & REPAIRS	57,826.21	65,542	78,313		78,313	Repairs-\$28,400/Boiler-\$8,200/Elevator-\$3,178/Replace Office Carpet-\$7,500,Plumbing, Electric, Roof, Gym,Fire Alarm
14042208	54501 BUILDING SUPPLIES	3,968.49	5,300	6,200		6,200	Plumbing supplies, Filters, Bulbs, Switches, Batteries, Bleacher/auditorium/Cafeteria seat parts, Clocks, Miscellaneous
TOTAL MAINTENANCE OF BUILDINGS		61,794.70	70,842	84,513	0	84,513	

DOUGLAS PUBLIC SCHOOLS
FY 2017 SUPERINTENDENT'S PRELIMINARY GENERAL FUND BUDGET PROPOSAL
JANUARY 20, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2015 ACTUALS (EXPENDITURES + ENCUMBRANCES)	FY 2016 APPROVED BUDGET	FY 2017 SUPERINTENDENT PRELIMINARY BUDGET REQUEST	Less: Revolving Funds	FY 2017 SUPERINTENDENT NET PRELIMINARY BUDGET REQUEST 1/20/16	EXPLANATORY NOTES
					(School Choice, Preschool, Circuit Breaker, Athletic, Music)		
14042258	53800 BUILDING SECURITY	240.00	720	5,740		5,740	Maint-Repair of Security Cameras-\$3,000/Replace PC, Update Card reader SW-\$2,000/ Two-Way Radios, Security Monitoring
TOTAL BUILDING SECURITY		240.00	720	5,740	0	5,740	
14042308	52400 EQUIPMENT REPAIRS & MAINTENANCE	11,365.10	7,800	15,350		15,350	Snow Plow-\$5,800/ Tractors & Mowers-\$6,500/ Truck Repairs, Floor Machine maintenance (3)
TOTAL MAINTENANCE OF EQUIPMENT		11,365.10	7,800	15,350	0	15,350	
14091002	53200 SPED TUITION TO PUBLIC & OTHER MA SCHOOLS	0.00	0	0		0	
14092002	53200 SPED TUITION TO OUT OF STATE SCHOOLS	56,371.51	66,829	121,133		121,133	
14093002	53200 SPED TUITION TO PRIVATE MA SCHOOLS	414,640.47	1,209,936	1,857,941	-500,000	1,357,941	
14094002	53200 SPED TUITION TO COLLABORATIVE SCHOOLS	56,804.40	67,258	130,963		130,963	
TOTAL SPED TUTIONS		527,816.38	1,344,023	2,110,037	-500,000	1,610,037	
TOTAL HIGH SCHOOL		4,746,870.02	4,967,209	6,883,639	-859,017	6,024,622	21.29%
TOTAL SCHOOL DEPARTMENT BUDGET		12,273,608.37	12,662,736	15,969,756	-1,367,274	14,602,482	15.32%
							1,939,746
SCHOOL BUS TRANSPORTATION							
13613300	53300 REGULAR TRANSPORTATION	646,200.00	693,000	743,400		743,400	\$739,800 (3rd year of contract) +\$3,600 overflow bus
13623300	53300 SPED TRANSPORTATION	297,988.60	399,682	498,629		498,629	Out of District-\$420,329 + In District-\$78,300
TOTAL TRANSPORATION SERVICES		944,188.60	1,092,682	1,242,029	0	1,242,029	13.67%
							149,347
GRAND TOTAL SCHOOL AND TRANSPORTATION BUDGETS		13,217,796.97	13,755,418	17,211,785	-1,367,274	15,844,511	15.19%
							2,089,093

FY 2017 Budgeted Use of Revolving Funds	Amount
School Choice Tuition Revolving Fund	600,050
Circuit Breaker Reimbursement Revolving Fund	500,000
Preschool Revolving Fund	112,451
DW Athletic Programs	135,794
DW Music Programs	18,979
Total Budgeted Amount	1,367,274

FY 2016 Budgeted Use of Revolving Funds - \$1,821,700
FY 2015 Budgeted Use of Revolving Funds - \$1,350,786
FY 2014 Budgeted Use of Revolving Funds - \$1,061,022
FY 2013 Budgeted Use of Revolving Funds - \$860,908

**DOUGLAS PUBLIC SCHOOLS
FY 2017 BUDGET CALENDAR
(SUBJECT TO CHANGE)**

NOVEMBER 2015

Superintendent and Leadership Team meet to develop goals and priorities for the upcoming budget year. Preliminary discussion regarding projected available financial resources, including grants and revolving funds

October 1st student enrollment numbers posted by the Department of Elementary and Secondary Education and 2016 – 2017 enrollment projections prepared

DECEMBER 2015

December 4 Forms sent to all Principals and other administrators to begin process of developing a zero-based budget per building and/or cost center

December 7 – December 18 Principals conduct meetings with staff to go over their building budget development process and provide forms to be completed by various internal staff and submitted to department heads or other internal administrators for review and clarification

JANUARY 2016

January 4 – January 8 Building and district-wide budget requests sent to Principal or Administrator for final review. Principals and Administrators prepare budget requests to be submitted to Superintendent and Business Manager by **January 8**

January 8 Business Manager begins preparation of FY 2017 Districtwide Superintendent's Preliminary Budget

January 20 Preliminary FY 2017 Superintendent's Budget Request presented to the School Committee

January 21 FY 2017 Preliminary budget posted on School Department website (along with Superintendent's letter, Draft Budget Timeline, Budget Notes)

January 21 Budget submitted to Town Administrator

January 25 Superintendent and Business Manager meet with Budget Sub-Committee regarding next steps

January 25 - 29 Superintendent and Business Manager meet with Principals and Administrators regarding budget requests and very preliminary estimated available appropriation. Leadership Team will discuss the District Strategic Plan and District Improvement Plan in conjunction with setting budget goals and priorities. Leadership Team will review school based staffing allocation along with enrollment projections. Review fee schedules to discuss with Policy and Budget Sub Committees

FEBRUARY 2016

Superintendent and Business Manager meet with Town Administrator and Finance Director to discuss FY 2017 estimated revenues and projected available appropriation for school department budget based on Governor's (FY 2017) House 1 proposed budget

School Committee Budget Workshop (s) to be held. **Dates to be determined**

MARCH 2016

March 14 Present the FY 2017 Superintendent's Preliminary Budget Request to Finance Committee. Finance Committee votes preliminary recommendations on all town budgets prior to Annual Town Meeting (late March to April)

March 15 Joint meeting of Board of Selectmen, Finance Committee and School Committee to continue to discuss overall town budgets, available town revenues, and strategies to address current situation and five-year strategic budget plan

School Department places required advertisement to area newspaper and on website for notification of FY 2017 budget public hearing

APRIL 2016

April 6 School Committee Meeting – Public Hearing - FY 2017 Superintendent's Proposed Budget School Committee votes to approve budget.

House of Representatives Ways and Means Committee releases budget (House II)

School Committee Budget Workshop, if necessary, and adjustments to budget, if necessary

Budget balanced, if necessary, based on final appropriation amount (adjusted for preliminary state figures)

School Committee revote budget, if necessary, prior to Annual Town Meeting

MAY 2016

Senate releases preliminary state budget figures

Annual Town Meeting: Monday, May 2, 2016

JULY-AUGUST 2016

School Committee revote budget, if necessary, based on State's final FY 2017 adopted budget

Dissemination and implementation of adjusted budget

Debriefing discussion regarding FY 2017 budget process

SEPTEMBER-JUNE 2017

Adjustments made to the budget as necessary throughout the fiscal year